

**SECRET**

DD/R-635-63

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**MEMORANDUM FOR: Director of Logistics**  
**SUBJECT : Justification for Sole Source Procurement**

1. Requisitions directed to your office by the Office of the Deputy Director (Research), frequently entail sole source procurement. In general, such action is justified on the basis of systems compatibility and operational and technical suitability factors. In order that a routine procedure may be established for identifying such actions, we are requesting that code designations listed on the attachment be used as the justification for purchase actions initiated by this office.

2. The Office of Communications cites these codes on their requisitions for sole source procurement and this arrangement has proven mutually acceptable to both the Office of Communications and the Office of Logistics. We request, therefore, that we be authorized to use the same codes in support of our sole source procurement actions which will preclude the necessity of justifying each action in memorandum form.

3. For record purposes the Office of the Deputy Director (Research) should be cited in lieu of the Office of Communications whenever the latter is indicated in the attachment.

Signed Herbert Scoville, Jr.  
**HERBERT SCOVILLE, Jr.**  
Deputy Director  
(Research)

Attachment

**Distribution:**

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ORIGINAL DOCUMENT MISSING PAGE(S):

Attachments